

CONSER RDA CORE ELEMENTS

Explanation of symbols in this table:

“Element” column: a “T” in parentheses identifies a transcribed element per RDA instruction or per CONSER agreement in that instruction.

“RDA no.” column: an asterisk (*) indicates there is an LC-PCC PS for that instruction or an alternative, option, etc., related to that instruction.

“FRBR” column:

FRBR entities

W = work

E = expression

M = manifestation

I = item

“Core” column: c = CONSER core; c if = CONSER core if applicable; [blank] = not required

Element	RDA no.	FRBR	Notes	Core	MARC encoding
IDENTIFYING MANIFESTATIONS AND ITEMS					
Title proper (T)	2.3.2 *	M		c	245
Parallel title proper (T)	2.3.3	M	Record parallel titles in field 246.	c	246
Other title information (T)	2.3.4	M	Record if it provides clarification or support to the title proper that otherwise might appear misleading without the other title information.		245
Variant title (T)	2.3.6	M	Record <u>initialisms/acronyms</u> of the title proper not chosen as the title proper in field 246 rather than other title information. Record variant titles that appear prominently in the resource being cataloged, and which a user might reasonably consider to be the title.	c if	246
Earlier title proper (T)	2.3.7*	M	247 is used only for electronic serials reformatted to remove all evidence of earlier title and integrating resources.	c if	246, 247
Later title proper (T)	2.3.8	M	Record minor title changes.	c	246
Abbreviated title (T)	2.3.10	M	Record in 210, not 246	c if	210
Statement of responsibility relating to title proper (T)	2.4.2	M	Usage of variant names appearing in a statement of responsibility on later issues may be recorded in 550 notes or in the 4XX field of authority records.		245
Designation of edition (T)	2.5.2	M		c if	250
Numbering of serials	2.6		First or only sequence core if available for serials Substitute a slash for a hyphen, as necessary, for clarity (RDA 2.6.1)		
Numeric and/or alphabetic designation	2.6.2 *	M	Use unformatted 362 (1st indicator 1,)	c if	362 1

Element	RDA no.	FRBR	Notes	Core	MARC encoding
of first issue or part of sequence (T)			LCPS 1.8.2: LC Practice: Apply the first alternative of 1.8.2: Record numerals in the form in which they appear on the source of information. (PCC allows following 2 nd alternative based on cataloger judgment).		"Began... ")
Chronological designation of first issue or part of sequence (T)	2.6.3 *	M	Use unformatted 362 (1st indicator 1) Record or supply chronological designation of the first issue whenever this information is available, regardless of whether the first issue is in hand or not. Captions and months are transcribed as found If numbering is not present or known, give the beginning date of publication or the copyright date. If numbering includes both issue number and date, put parentheses around the date. Include new series designations, changes in numbering, etc., in this field or in the 515, whichever is clearer.	c if	362 1 "Began... ")
Numeric ... of last issue or part of sequence (T)	2.6.4 *	M	Use unformatted 362 (1st indicator 1) Record or supply numeric/and or alphabetic designation of the last issue whenever this information is available, regardless of whether the last issue is in hand or not.	c if	362 1 , "Ceased... ")
Chronological ... of last issue or part of sequence (T)	2.6.5 *	M	Use unformatted 362 (1st indicator 1) Record or supply chronological designation of the last issue whenever this information is available, regardless of whether the last issue is in hand or not.	c if	362 1 , "Ceased... ")
Date of production	2.7.6 *	M	Only used for a resource in unpublished form		264
Place of publication (T)	2.8.2 *	M	If more than one place, only the first recorded is required. Record changes in place, if they are considered to be important for identification or access. (RDA 2.8.1.5.2) If a place of publication is not named on the resource, supply a place of publication from any source whenever possible.	c if	264
Publisher's name (T)	2.8.4 *	M	If more than one publisher, only the first recorded is required.	c if	264

Element	RDA no.	FRBR	Notes	Core	MARC encoding
			<p>Also record changes in publisher name or of a different publisher appearing on later issues, if they are considered to be important for identification or access. (RDA 2.8.1.5.2)</p> <p>If a publisher is not named on the resource supply a name according to the sources listed in RDA 2.2.4:</p> <p>a) accompanying material (e.g., a leaflet, an "about" file) b) a container that is not issued as part of the resource itself (e.g., a box, case made by the owner) c) other published descriptions of the resource d) any other available source (e.g., a reference source).</p>		
Date of publication	2.8.6 *	M	<p>Serials: Record Publication Date of first or last issue if the dates are known and the first or last issues are in hand.</p> <p>Integrating Resources: if the date(s) of publication cannot be approximated, no date is recorded (RDA 2.8.6.5 applies to multipart monographs, serials, and integrating resources).</p>	c if	264
Place of distribution (T)	2.9.2 *	M	For a published resource, if place of publication not identified; if more than one, only the first recorded is required	c if	264
Distributor's name (T)	2.9.4 *	M	For a published resource, if publisher not identified; if more than one, only the first recorded is required	c if	264
Date of distribution	2.9.6 *	M	For a published resource, if date of publication not identified	c if	264
Place of manufacture (T)	2.10.2 *	M	For a published resource, if neither place of publication nor place of distribution identified; if more than one, only the first recorded is required	c if	264
Manufacturer's name (T)	2.10.4 *	M	For a published resource, if neither publisher nor distributor identified; if more than one, only the first recorded is required	c if	264
Date of manufacture	2.10.6 *	M	For a published resource, if neither date of publication, date of distribution, nor copyright date identified	c if	264
Copyright date	2.11*	M	LC practice 2.11: Give a copyright date for a single-part monograph if neither the date of publication nor the date of distribution is identified. It is not required to give copyright dates for multipart monographs, serials, and integrating resources.	c if	264

Element	RDA no.	FRBR	Notes	Core	MARC encoding
Title proper of series (T)	2.12.2 *	M	Core if a series added entry is not being made	c if	490
ISSN of series	2.12.8 *	M		c if	490
Numbering within series (T)	2.12.9 *	M		c if	490
Title proper of subseries (T)	2.12.10 *	M	Core if a series added entry is not being made	c if	490
ISSN of subseries	2.12.16 *	M	Per Policy Statements Report: LCPS will be labeled as a core element for LC/PCC	c if	490 8XX
Numbering within subseries (T)	2.12.17 *			c if	490
Mode of issuance	2.13	M		c	Ldr Bibl Lvl
Frequency	2.14	M	<u>Current</u> frequency (310) is a core element for CONSER if known. <u>Former</u> frequency (321) is not required on <u>original</u> records. U.S. ISSN center staff required to code 008/18-19	c	008/18-19; 310/321
Identifier for the manifestation	2.15 *	M	022: U.S. ISSN center staff codes for ISSN assignments, other CONSER members transcribe from issues in hand or transcribe from the ISSN Portal 030: Optionally provide	c if	022, 030
Note on title	2.20.2 *	M	Always cite the source of title, even if it is the title page. Should be combined with "Description based on" note. See LCPS for 2.20.2.3 LC practice for Optional omission: Do not omit the note.	c	588
Note on issue, part, or iteration used as the basis for identification of the resource.	2.20.13	M	1) Always provide "Description based on" as a best practice even if first issue in hand. 2) Wording in RDA: "Identification of the resource based on:..." is only an example. CONSER will continue to use "Description based on." 3) Always make a note (588 "Latest issue consulted") identifying the latest issues used as the basis for identification of the resource even if last issue is in hand	c	588

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DESCRIBING CARRIERS					
Media type +	3.2	M		c	337
Carrier type	3.3	M		c	338
Extent	3.4 *	M	Provide a term for type of carrier for currently published, tangible non-print formats (e.g. computer discs). Provide extent and carrier terms for other formats only if the resource is complete and the total extent is known. Require at least the term (e.g., "volumes") for "dead" serials only	c if	300
Dimension	3.5*		(Note: resource other than serial)		300
Note on changes in carrier characteristics	3.22.6 *	M	Give if carrier characteristics vary and new description isn't made	c if	500
PROVIDING ACQUISITION AND ACCESS INFORMATION					
Uniform Resource Locator	4.6 *			c if	856
IDENTIFYING WORKS AND EXPRESSIONS					
Preferred title for the work	6.2.2 *	W	Title or form of title chosen as the basis for the authorized access point representing that work. For example language editions.	c	130, 240
Form of work	6.3	W	If needed to differentiate	c if	130, 240
Date of work	6.4 *	W	If needed to differentiate	c if	130, 240

Element	RDA no.	FRBR	Notes	Core	MARC encoding
Place of origin of the work	6.5	W	If needed to differentiate	c if	130, 240
Other distinguishing characteristic of the work	6.6	W	If needed to differentiate	c if	130, 240
Content type	6.9	E		c	336
Date of expression	6.10 *	E	If needed to differentiate	c if	130, 240
Language of expression	6.11 *	E	Provide in 008/35-37, 041/546.	c	008/35-37; 041/546; 130, 240
Additions to authorized access points representing works	6.27.1.9	W	When creating a bibliographic or name authority record for a serial, construct an authorized access point with a parenthetical qualifier if the authorized access point is the same as the authorized access point of another work. Follow LCPS 6.27.1.9 as a guide. Use judgment in selecting an appropriate addition.		
DESCRIBING CONTENT					
Language of the content	7.12 *	E	For serials with multiple languages code 041 \$a only for the language of the primary content; supply more complete information re. languages of other content in 546	c	041; 546
Script	7.13.2 *	E	Record for some languages (see LCPS 7.13.2.3)	c if	546
PERSONS, FAMILIES, AND CORPORATE BODIES ASSOCIATED WITH A WORK					
Creator	19.2 *	W	RDA: If there is more than one creator responsible for the work, only the creator having principal responsibility named first in resources embodying the work or in reference sources is required. If principal responsibility is not indicated, only the first-named creator is required. LC Practice: After satisfying the RDA core requirement, catalogers may provide additional authorized access points for creators according to cataloger's judgment.	c if	1XX 7XX
Other person, family, or	19.3 *	W	If the authorized access point representing that person, family, or corporate body is	c if	1XX

Element	RDA no.	FRBR	Notes	Core	MARC encoding
corporate body associated with a work			used to construct the authorized access point representing the work After satisfying the RDA core requirement, catalogers may provide additional authorized access points according to cataloger's judgment.		7XX
PERSONS, FAMILIES, AND CORPORATE BODIES ASSOCIATED WITH AN EXPRESSION					
Contributor	20.2 *	E	LC Practice: CORE for illustrators of resources intended for children	c if	7XX
RECORDING RELATIONSHIPS BETWEEN WORKS, EXPRESSIONS, MANIFESTIONS, AND ITEMS					
RELATED WORKS					
Related work	25.1 *	W	Prefer 7XX \$i or MARC 21 content designation (e.g. sequential relationships in 780 and 785) rather than 5XX (773, 774, 787 are not required) When giving relationship, give reciprocal relationships when appropriate (primarily for serials and integrating resources).	c if	5XX; 7XX
RELATED EXPRESSIONS					
Related expression	26.1 *	E	Prefer 7XX \$i or MARC 21 content designation (e.g. sequential relationships in 780 and 785) rather than 5XX (773, 774, 787 are not required) When giving relationship, give reciprocal relationships when appropriate (primarily for serials and integrating resources).	c if	5XX; 7XX
RELATED MANIFESTATIONS					
Related manifestation	27.1*	M	Make for format versions and reproductions. Use 776 for different formats, 775 if the related manifestation is in the same format. Give reciprocal relationships.	c if	5XX 76X-787
RELATED ITEMS					
Related item	28.1 *	I	Make for reproductions, bound withs, and for special relationships for rare materials if warranted		5XX 76X-787

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